

# Preparing for the fall: A CHA new student checklist

- ❑ **May 29<sup>th</sup>** – Deadline for Early Bird Discount for summer camp registration, which can be completed [here](#). Please direct any questions to [Monique Stuart-German](#).
- ❑ **June 1<sup>st</sup>** – Deadline for completing sign up for online tuition payment. Instructions for signing up for online payment are available [here](#). Please direct any questions to [Jaynie Woodard](#).
- ❑ **June 8<sup>th</sup>** – Students will receive summer reading and math guidelines.
- ❑ **July 1<sup>st</sup>** – Deadline for completing school registration paperwork through [TADS](#), which includes submission of an immunization record and family photo. If any are applicable to your child, the following forms should also be submitted: Individual Health Record, Asthma Care Plan, Allergy Care Plan, Administration of Medication Authorization, and Food Preference Form. Instructions can be found [here](#), and please direct any questions to [Kaylee Strachan](#).
- ❑ **July 1<sup>st</sup>** – Recommended timeframe for completing school uniform orders. The school Look Book and uniform guidelines can be found [here](#), and [Sarah Morlidge](#) is an excellent resource for uniform questions.
- ❑ **July 6<sup>th</sup>** – Please check that you have access to the correct grade level groups for your student and that the [Student Directory](#) entry for your child(ren) is present and correct. Please check the information on your user account is correct [here](#). Please communicate any edits to [Sarah Morlidge](#).
- ❑ **August 1<sup>st</sup>** – First tuition payment drafted. When you signed the CHA Enrollment Agreement, you selected a payment plan, which will determine whether tuition in full or a monthly payment is drafted. Any payments received after the 1<sup>st</sup> of August will have a charge of \$5 per day. Please direct any questions to [Jaynie Woodard](#).
- ❑ **August 1<sup>st</sup>** – Set up Jupiter Ed account to access our Learning Management System for attendance, grades (for 3<sup>rd</sup>-5<sup>th</sup> grade), report cards, and emergency alerts. Directions can be found [here](#), and questions should be directed to [Sarah Morlidge](#).
- ❑ **August 31<sup>st</sup>** – ~~Attend Ice Cream Social, at which point class rosters will be shared!~~ **CANCELED**
- ❑ **August 31<sup>st</sup>** - ~~Sign up for Extracurriculars.~~ Additional information on Extracurricular classes, fees, and vendors can be found [here](#), and [Kaylee Strachan](#) is our Extracurricular Liaison.
- ❑ **September 1<sup>st</sup>** – First Day of School!

Please reach out anytime with questions – we would love to hear from you and are happy to help!



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Head of School



[Derek Heinz](#)  
Assistant  
Principal



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Director of  
Technology



[Monique  
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