

CHAPTER BOARD MEETING NOTES – January 17th

New Board Business

- Review of Grants
 - Discussed the professional development grant for 6 teachers to attend the Singapore Math Summit Conference (Teachers attending will be Hanna Hong, Hazel Dewitt, Natasha Warenkiewicz, Linda Peters, Jeryl Kolb, and Jodie Newell).
 - Conference will bring educators at all levels together to enhance their professional skills, knowledge, and careers to learn best practices central to implementing college-and career-ready standards; including, the Common Core State Standards of Mathematics.
 - Cost of grant is \$7,865
 - Proposed to cancel EiE training and remaining Lego Training (Total = 8,126) to fund this grant because EIE training will be moved to the summer and funded by Bright Horizons
 - Attendance helps support development and morale of teachers as well shows CHAPTER's interest in supporting teachers
 - ***Voted and approved to move the budget from EiE training to fund the professional development training***
- Officer Vote for new Social Media / Communications Chair: Jan Matta
 - Voted and approved Jan to become the Social Media/Communications chair
 - Discussed the need to rebrand CHAPTER and make it clearer what it is. Discussed the fact that most people understand what a PTA is/does, so should CHAPTER considering using similar branding.

Upcoming Events & Discussions

- Family Math Night 1/27
 - Additional communication has gone out for the family math night.
 - Everything is set up and ready to go. Just need people to RSVP.
- Ski Meetup Date: Pick a date; 1/21 (Saturday), 1/29 (Sunday), or 2/4 (Saturday)
Agreed that the date will be Sunday, January 29th. Tiffany Kawasaki will run point on this event.
- Auction 3/4
 - Made changes to the reservations website. There will be more options to do sponsorships (family and corporate), sponsor teachers, and sponsor things like parking
 - Rooms will be available for \$130/night
 - Grade level basket information went out on Friday, 1/13. CHAPTER is seeking money from parents to purchase items for the baskets
 - Auction items are coming in. Requests are out seeking auction items.
 - Diane will send out her schedule for when various comms related to the auction should go out. She would like the CHAPTER reps to be prepared to discuss at the Grade Socials
 - Volunteers will be needed to help with various aspects of the auction. Volunteer signup form will be sent out by Sarah with other CHAPTER
- Faculty Lunch 3/16
 - Melissa will help with setup
- Set a Date for any Community Service Activity
 - No update
 - Ed is digging around for local contacts to the Cliff Avril charities
- Secure the location for End of Year Picnic
 - Discussed whether people prefer last year's park or Marymoor. Brian was not in attendance to discuss status of booking a different location.

Reports and Updates

- School and Faculty Update
 - Sarah provided an update on the Open House that occurred on January 14th. There was a great turnout at the open house. 25 families showed up. Feedback from attendees was that they appreciated seeing the parents and students at the open house.
- Treasurer's Update / Budget Updates
 - Everything tracking well

- Communications
 - Utilizing the video board for upcoming events
 - Jim has created the request for volunteers. Email will go out soon
- CHAPTER volunteer t-shirts
 - Decided we will not do shirts. We will do something simpler like lanyards to identify CHAPTER members.
 - Discussed whether board members should receive clothing...something like a hoodie for calling attention to them at events.

Other Items / Actions

- **2nd grade social**
 - Almost every family RSVP'ed and they all said they would show up
 - About 10 families that RSVP'ed did not show up
 - Venue made it very easy for children to eat and play when they felt like it
- **3rd grade social**
 - Maria mentioned they had about 21 kids and about 40 people altogether
 - Dianne mentioned that the distance and timing may have impacted attendance
- Discussed doing the socials earlier in the year and coordinating the events across the grades so we get better venue pricing and there is less work needed to plan the events

CLOSING

Upcoming Meetings:

Month	Date	Time
February	Tuesday 7th	7:45-8:45am
March* (Auction Support)	Tuesday, February 28th	7:45-8:45am
April	Tuesday 4 th	7:45-8:45am
May	Tuesday 9th	7:45-8:45am
June	Tuesday 6 th	7:45-8:45am