



July 15, 2021

Hello, families –

We are thrilled to be welcoming campers onsite this year for another wonderful summer season. Our summer program has always evolved year after year and incorporated new and different features. This year, unsurprisingly, our focus remains on health and safety, and I'd like to share information on what you can anticipate experiencing if your child joins us in the coming months. You'll find camp registration information and updates on our website [here](#), and our parent company, Bright Horizons, has a number of COVID-19 resources [here](#), all developed with the guidance of a renowned pediatric infection disease specialist, [Dr. Kristin Moffitt](#).

CHA has always operated with stringent health and hygiene, cleaning and disinfecting, and illness exclusion policies because regular health and hygiene practices provide some of the best defenses against the spread of contagious illnesses. In response to the increased challenges of COVID-19, we have implemented the following enhanced protocols at CHA:

Schedule: Our camp operating hours this summer will be 8:00 AM to 5:00 PM. Here are the daily routines you can anticipate for your camper, with some variation based on the cohort they are placed in:

8:00-9:00 AM	Extended Day option
9:00 AM	Camp begins!
9:00-9:30 AM	Morning Snack
9:30-11:30 AM	Alternating playground and activity times
11:30 AM-12:00 PM	Lunch
12:00-2:30 PM	Alternating playground and activity times
2:30 PM-3:00 PM	Afternoon snack
3:00-4:00 PM	Alternating playground and activity times
4:00 PM	Camp ends!
4:00-4:15 PM	Extended Day snack
4:15-5:00 PM	Self-guided exploration

Drop-off routines: All families will be asked to drop off at the main lobby (2nd floor) doors. Six-foot social distancing markers will be posted outside the building for families waiting to complete their drop-off routine. The bottom parking lot doors will be locked, and door codes will not be active this summer, as parents and visitors will not be permitted in the school at this time. We'll greet you at the main lobby doors, conduct a temperature check and health screening (questions can be found [here](#)), and then will

welcome your camper in and will escort them to their assigned class where they will wash their hands before joining the group.

Pick-up routines: All families must pick up their campers by 5:00 PM, and we ask that you allow enough time to arrive at the school, come to the front doors, and wait for a teacher to help your child collect their belongings and be escorted to the front door by 5:00 PM. Late pick-ups will result in a charge of \$10 per minute.

Camp registration: Because morning routines will be centered around health screenings, welcoming campers, and escorting them to classrooms, we will not be processing camp paperwork at the front desk during drop-off. All paperwork must be completed electronically prior to your camper's first day of camp in order to ensure that your child can be successfully received into care.

Masks: CHA staff will be wearing face masks and coverings, and we ask that all family members and students do the same once on the school grounds, in line with OSPI guidelines. Campers should come in their own mask, which should be washed daily if it is a cloth mask, and we recommend that campers have some practice at home prior to wearing one for a full day at camp and bring several masks with them that they can change into if needed. Masks with vents/valves and gaiters are not permitted.

Campers and staff, regardless of vaccination status, may remove their masks while outdoors. Campers will be allowed to take their masks off and store them with their personal items prior to exiting the building to the playground, and will place them back upon re-entry into the classroom.

Groups and social distancing: Campers will be placed in consistent groups in separate classrooms with dedicated staff. Group sizes will be reduced in accordance to applicable local guidance, and are currently operating at an average of fifteen children in each group, and 3-foot physical distancing will be practiced in the camp program. We will look carefully at multiple variables when determining group placements, as we know campers value time with their friends during the summer. Registering your child for camp well in advance of the week that you plan to have them attend helps us not only with ensuring that we have a space for your child, but also with the planning and placement process. Campers who will only be attending camp for a day or a partial week may be placed in a dedicated classroom.

Snacks and Lunch: Our amazing chefs will be providing a morning snack, served between 9:00 and 9:30 AM, a balanced lunch at 11:30 AM, an afternoon snack at 2:30 PM, and an Extended Day snack between 4:00 and 4:15 PM. Campers may also bring snacks from home, so long as they are nut-free. Snacks and lunches will be provided to campers in their designated classroom, and our faculty will serve campers, rather than implementing our regular family-style dining approach. If students are bringing a snack or lunch from home, we ask that it is free of any peanut or tree nut ingredients, and that it is also "ready to eat" and does not require any additional preparation or warming.

Playground time: Recess time will be occurring in the morning, after lunch, and during the afternoons so campers can soak up the sun (we hope!) and get some fresh air. Outdoor time will be limited to one group at a time with time lapses occurring between each group's use of an outdoor space. Each class will have its own equipment to use while outside. The equipment will be sterilized after every use.

Enhanced COVID-19 exclusion policy: If your child or any household member has a symptom outlined in our COVID-19 policy, the household will be required to remain out of camp for a set period of time, or

until medical clearance has been provided, reviewed, and approved. Once a letter is provided by a physician indicating that the presenting symptoms are associated with a known non-COVID-19 illness and medical clearance is provided, the letter will be submitted to the COVID-19 team for approval for your return. Approval can take between 24-48 hours at this time.

Health and hygiene practices: frequent cleaning and disinfecting of high-touch surfaces, materials, and manipulatives will occur throughout the day. In addition to regular and thorough cleaning of classrooms, surfaces, and materials, we teach campers good hand-washing practices and ensure that children and staff take important precautions against the spread of germs.

Weekly reservations: This summer, we will only be offering weekly reservations for camp through our website and Microsoft School's Out. The only exception for daily reservation options will be for families using their standard Back-Up Care benefit, and students coming for only a day or a partial week may be grouped separately from other campers. If you have already submitted your reservation for camp this summer for any daily or partial week reservations, we will be reaching out to you to confirm if you would like to change your daily request to a weekly reservation, or if you would like to cancel for that week.

Camp Guidelines: We encourage you to review camp guidelines with your child(ren) for a successful experience at camp. Campers will be asked to respect each other's space, bodies, and belongings; to be conscientious of their environment by cleaning up after themselves, to stay with their designated groups, and to be first-time listeners when faculty members are offering guidance. We will also review camp rules throughout the week.

Please note that these protocols may be subject to change as we monitor and adapt to the COVID-19 situation and to the guidelines set forth by local governing bodies and health agencies. We appreciate your attention to these important guidelines, and we encourage you to reach out at any point in time with questions. We know that while campers will be adjusting to some new routines as they join us, they are excited to spend time with friends in a social environment, and we are excited to see them and to welcome them back to CHA.

Warm regards,

Monique Stuart-German

Camp Director